



DELTA STATE GOVERNMENT OF NIGERIA

DELTA STATE BOARD OF INTERNAL REVENUE

HEADQUARTERS: *Office of the Executive Chairman*
Revenue House 105, Airport Road, Warri, Delta State. Tel: 09053964100, 09053964118
Email:- chairmandbir@yahoo.com, Website:- www.deltabir.com

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4th June, 2020

CIRCULAR TO:

All Directors,
All Resident Coordinators,
All Area Tax Controllers,
All Heads of Station,
The State Licensing Officer,
Commissioners of Stamp Duties, Asaba/Warri
All Heads of Unit

GUIDELINES ON IMPLEMENTATION OF COVID-19 PALLIATIVE MEASURE

Sequel to the Public Notice on Covid-19 Palliative Measures issued by the Board, it has become imperative to issue the following guidelines to officers of the Board with a view to effectively implement the measures to cushion the negative impact of the Corona Virus (Covid-19) pandemic on businesses in Delta State:

- i. Heads of Stations (Large Tax, PAYE and Tax Offices) are to further sensitize Owners of Private Primary and Secondary Schools, Eateries, Hotels and Hospitals within their tax districts to fully take advantage of the palliative measures by submitting their acceptance in writing within the stipulated period.
- ii. PAYE monthly returns and payment not received for periods before 10th April, 2020 should be noted and reminders sent to the taxpayers to explain the benefits from the relief should they make payment of the arrears in installment on or before 30th September, 2020.
- iii. Annual Tax Returns (Employees and Self-Employed Persons) filed between 30th March 2020 and 30th June, 2020 are not to be charged for late filing.
- iv. Records in respect of (ii) and (ii) above are to be maintained in the respective taxpayers files in your respective Tax Offices and a copy forwarded to the Headquarters.
- v. Returns received after 30th June, 2020 are to be subjected to penalty for late filing in line with provisions of section 81(3) of the Personal Income Tax (Amendment) Act, 2011.

Branch Offices

Be S.M.A.R.T Compliant, Today!

Abah * Agbor * Asaba * Bomadi * Burutu * Effurun * Kwale * Obiaruka * Oghara * Isiokele * Issele-Uku * Koko * Ogwashi-Uku * Olofin * Orerokpe
* Olor-Udu * Otu-Jeremi * Owa-Oyibu * Ozoro * Patani * Sapele * Udu * Ughelli * Warri * Ogho-Ijoh

- vi. In the event that there are individuals or businesses that are not satisfied with the palliatives granted, such objections/complaints should be channeled to the office of the Executive Chairman in writing or through the following contact: chairmandbir@yahoo.com or call 09053964100, 09053964118, 09053964120 to enable the Service address such issues immediately through the instrumentality of the Tax Audit Review Committee (TARC) saddled with this responsibility of resolving all objections/complaints emanating from implementation of the Covid-19 palliatives.
2. Kindly bring the content of this circular to the attention of all staff for guidance and strict compliance, please.



Ojeh, F. N.
Director of Operations
for: Executive Chairman